



DIOCESE OF COLUMBUS

*****REGISTERED APPOINTMENT MANDATORY*****

[HTTPS://REGISTER.FASTFINGERPRINTS.COM](https://register.fastfingerprints.com)

CHOSEN ACCESS CODE FROM BELOW:

REQUESTED BACKGROUND CHECK

Please CHECK which type of background check you are being fingerprinted for

	Type of Employee/Parishioner	Type of Background Check	Access Code	Cost
<input type="checkbox"/>	Volunteer - Resident of Ohio > 5 years	BCI Only	IGHWKX	\$37
<input type="checkbox"/>	Volunteer - Resident of Ohio < 5 years	BCI & FBI	IGHWMZ	\$72
<input type="checkbox"/>	Parish Employee	BCI Only	IGHWKX	\$37
<input type="checkbox"/>	Licensed School Employee	BCI & FBI	IGHWO1	\$72
<input type="checkbox"/>	Non-Licensed School Employee	BCI & FBI	IGHWLY	\$72
<input type="checkbox"/>	Licensed School Employee - 5 year renewal	FBI Only	IGHWN0	\$42

Applicant Information:

Name: _____

SS Number: _____ - _____

Address: _____

Date of Birth: _____

City, State, Zip: _____

Email: _____

Daytime Phone Number: () _____ - _____

- **WHAT SCHOOL/PARISH ARE YOU DOING THIS FOR?** _____

BCI only

Results will be POSTED to the below account on the **WEB RESULTS SYSTEM**:

Account Name: **Diocese of Columbus**

(Results are posted to the NBCI web site and email notification is sent to the authorized recipient)

FBI or Both, BCI & FBI mail to:

Company Name: **Diocese of Columbus**

Contact: **Meredith Gaul**

Address: **197 E. Gay Street
Columbus, OH 43215**

Email Receipt: mgaul@columbuscatholic.org

RELEASE OF BACKGROUND CHECK RESULTS

I hereby certify that I have given National Background Check, Inc. permission to obtain all criminal history information pertaining to me in the files of the Ohio Bureau of Criminal Identification and Investigation (BCI&I), the Federal Bureau of Investigation (FBI) (if requested), and release that information to the company/agency /individual indicated above.

By placing my fingerprint images on the WEBCHECK Scanner, I am authorizing BCI&I to release criminal history information about me to National Background Check, Inc. and the company/agency /individual indicated above. I hereby release BCI&I and any and all individuals connected therewith from all liability in connection with the dissemination of such criminal history information.

I understand National Background Check, Inc. cannot guarantee that my fingerprint images will be deemed readable by BCI&I, in which case I may need to be re-fingerprinted. I understand this does not constitute a refund due to charges incurred by BCI&I immediately after the data is transmitted. National Background Check, Inc. will assist me with the process to complete this background check if I am rejected a second time.

I understand that using the WEBCHECK System returns a "no hit" (those containing no criminal history) result within (10) ten business days or sooner or a "mailed" result (those that contain a criminal arrest history) could take up to (30) thirty business days before being forwarded to the requested destination.

Signature: _____

Date: _____

FOR OFFICE USE ONLY

SITE: _____

Prints Taken By: _____

Date Processed: _____

Processed By: _____